

Application Checklist

Demolition

Building Act 1993, Building Regulations 2018

Note: This is not a complete or exhaustive checklist. Additional items may be required once the assessment of the application has been completed.

Project details

Applicant / company

Project address

Date

Required documents

Tick each item once included

- 1 Application Form ☐
- 2 Letter of Appointment (to be signed by owner/s listed on Title). ☐
- 3 Section 29A Report & Consent from relevant Council (Form B) for demolition works. ☐
- 4 Provide a current copy (within last 90 days) of the Certificate of Title and Plan of Sub-division for the allotment including any applicable Covenants or Section 173 Agreements incl. evidence of ownership. ☐
- 5 Copy of Town Planning Permit and Council endorsed plans (where required). ☐
- 6 Demolition plan showing all buildings being demolished including setbacks from site boundaries and nearby neighbouring buildings. ☐
- 7 Detailed plan showing precautions to be implemented before and during the carrying out of any demolition works (safety fencing, outriggers/props etc). ☐
- 8 If any Demolition works within 1m of any title boundaries, protection works Form 7 & 8 are required. ☐
- 9 Demolition Method Statement from registered demolisher (Step by step method of demolition incl. protective/safety measures). ☐
- 10 Copy of Demolisher's Public Liability Insurance. ☐
- 11 Demolisher's Name, Registration Number, Postal Address & Phone Number. ☐

Office use / notes